

APPENDIX B

INSURANCE SOLICITORS INFORMATION SHEET

The following information will be obtained from all solicitors prior to any agent obtaining an installation access pass or being allowed to solicit on Area II Installations. Failure to complete the form will result in the agent being prohibited from soliciting on Area II Installations.

SECTION I (Company History)

1. Agent' name: _____
2. Company's name: _____
3. SSN/KID: _____
4. Agent's address: _____

5. Telephone: _____
6. Company's Address: _____

7. Telephone: _____

SECTION II (Accreditation)

1. Are you and your company accredited? _____
2. Do you possess a valid insurance license? _____
3. State in which licensed _____. Expiration date _____
4. Do you now possess an Area II Installation Access Pass? Yes _____. If yes, expiration date: _____.
5. Do you possess an Installation Access Pass from any other installation in Korea? Yes _____. No _____. If yes, other location _____, expiration date _____.

SECTION III (Employment History)

1. Years as an insurance agent: _____
2. Years working in Korea: _____
3. Years with present company: _____
4. Have you ever been barred from working in Korea? Yes _____ No _____ (if yes, explain circumstances)

5. Are you now barred from working in any area of Korea? (If yes, area barred from and length of bar)

SECTION IV (In-briefing)

1. Have you received an in-brief regarding solicitation procedures on Area II Installations? Yes _____, If yes, date of in-brief _____
2. Do you understand the solicitation procedures as explained to you? _____
3. Have you received a copy of AR 210-7, Commercial Solicitation on Army Installations? _____
4. Have you received a copy of USCINCPAC Instruction 1741.1P? _____
5. Have you received a copy of USFK Regulation 210-7? _____

SECTION V (Acknowledgement)

I, the undersigned, affirm that I have received, read, and understand all regulations, policy memorandums and instructions regarding commercial solicitation on Area II Installations. I also understand that any violation or noncompliance of the regulations, policy memorandums and instructions will result in suspension of solicitation privileges for me, my employer, or both.

Signature/Date

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